EXHIBITION VENUE
CIDCO Exhibition and Convention Centre
Swami Pranavanandaji Marg, Sector 30, Vashi, Navi Mumbai,
Maharashtra 400703
Phone: 022 2781 4212

DATES
December 19 – 21, 2018

ORGANIZER
ISNT
B-401/402, Raylon Arcade, Ramkrishna Mandir Road,
Kondivta, J.B. Nagar, Andheri (East), Mumbai 400 059, INDIA
Tel : +91 22 2832 7521
Email : info@nde2018.in

EXHIBITION MANAGER
Mr. Praveen Kumar Kokne
Elbon Conferences & Events Pvt. Ltd..
Phone : +91.8826266168
Email : secretariat@nde2018.in
Note: Furniture will not be provided for the exhibitors/sponsors who has opted for bare space.

**STAND CONSTRUCTION AND EXHIBITION SERVICES**

**TERMS & CONDITIONS**
Exhibitors, much to our regret, will not be allowed to occupy their space or stands if the payment schedule specified in the application form has not been followed. These terms cannot be varied under any circumstances.

**EXHIBITORS PROFILE**
The Exhibitors' Profile will be included in the Exhibitors' Catalogue / Souvenir Book, which will be printed in English and will contain general exhibition information, a layout of the stands, an entry of 250 words from each exhibitor and exhibitor advertisements. The Free Catalogue Entry must be submitted according to the instructions given on FORM 1.

**CONSTRUCTION, OPERATION AND DISMANTLING SCHEDULE**
During build up / installation, operation and dismantling, the exhibition venues will be open to exhibitors according to the timetable shown below. The supervision of the safe build up/installation and removal of the exhibits falls within the responsibility of the exhibitor. Ready made stalls as shown in the picture shall be made available to exhibitors as per the size booked. Sufficient build-up time is provided.

**DATE & TIME**
Handover of stalls to Exhibitors : 18th December 2018, 10 am onwards
Exhibition dates & time
19th Dec, 2018 : 10:30 – 22:00hrs
20th Dec, 2018 : 9:30 – 18:00hrs
21st Dec, 2018 : 9:30 – 16:00 hrs
Dismantling : 21st December 2018, 16:00 hrs onwards and to be completed by 23:30 hrs of 21st December 2018

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Stall</th>
<th>Furniture Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Principal Sponsor (10M X 8M)</td>
<td>This will be standard 10X8 Octonorm Stalls with Carpet Finish, 12 Chair, 3 Dustbin, 10 Spot Lights, 3 Powerpoint and Fascia with company name</td>
</tr>
<tr>
<td>2</td>
<td>Platinum Sponsor (8m X 8m)</td>
<td>This will be standard 8X8 Octonorm Stalls with Carpet Finish, 10 Chair, 2 Dustbin, 8 Spot Lights, 2 Powerpoint/Fascia with company name</td>
</tr>
<tr>
<td>3</td>
<td>Diamond Sponsor (7M X 6M)</td>
<td>This will be standard 7X6 Octonorm Stalls with Carpet Finish, 8 Chair, 2 Dustbin, 7 Spot Lights, 2 Powerpoint Fascia with company name</td>
</tr>
<tr>
<td>4</td>
<td>Gold Sponsor (5M X 6M)</td>
<td>This will be standard 5X6 Octonorm Stalls with Carpet Finish, 3 Table, 6 Chair, 2 Dustbin, 5 Spot Lights, 2 Powerpoint Fascia with company name</td>
</tr>
<tr>
<td>5</td>
<td>Silver Sponsor (4M X 4M)</td>
<td>This will be standard 4x4 Octonorm Stalls with Carpet Finish, 2 Table, 4 Chair, 1 Dustbin, 4 Spot Lights, 1 Powerpoint Fascia with company name</td>
</tr>
<tr>
<td>6</td>
<td>Normal Stalls (3M X 3M)</td>
<td>This will be standard 3x3 Octonorm Stalls with Carpet Finish, One Table, Two Chairs, 1 Dustbin, 3 Spot Lights, 1 Powerpoint Fascia with company name</td>
</tr>
<tr>
<td>7</td>
<td>Table Space</td>
<td>One Table</td>
</tr>
</tbody>
</table>

Note: Furniture will not be provided for the exhibitors/sponsors who has opted for bare space.
HEIGHT / BOUNDARIES

**Height:** The maximum height for installation is 15 feet / 4.5 meters for the raw space stalls and for ready-made octonorm stall(s), it shall be 2.50 meters.

**Boundaries:** All exhibits, dividing wall exhibit or any part of the stand construction, may not be placed beyond the contracted boundaries. Exhibitors are kindly requested to allow sufficient see-through areas which ensure clear views of surrounding exhibits.

FASCIA DETAILS
Exhibitors will have their company name featured on their fascia in English FORM 2. (only for ready-made stalls)

ELECTRICAL POWER SUPPLY
210 – 230 Volts, single phase
In each stand, power plug points will be provided as per the type of stand booked / allotted. Only 3 pin sockets 5 / 15 amps can be used as a source of power. Use of multi plug is not allowed. Additional power supply if needed could be ordered through the Exhibition Organizer FORM 3. Please make sure that you know the electrical requirements of your stand in advance so as to avoid any problems or on site difficulties.

FURNITURE / AUDIOVISUAL EQUIPMENT
Stand furniture and audiovisual equipment could be hired from the Exhibition Manager. Catalogues of items and price lists are enclosed in FORM 4. In case of exhibitors using their own furniture or other equipment, the Organizer/ Exhibition Manager bares no responsibility for any damage.

FIRE REGULATIONS & PROHIBITED MATERIAL
All materials used in stand construction must be fire proof; regular international safety standards apply.

Flammable materials are not to be used.

Use of neon lights, naked lights and lamps, temporary gas or electrical fittings, petrol, dangerous gases or highly inflammable substances is prohibited inside the exhibition area.

SMOKING
Smoking is prohibited inside the exhibition area.

SALES
Over the counter sales are not permitted, however, Exhibitors are welcome to book sales of their goods.
FLOOR SURFACES – PANELS
During the set-up and dismantling period as well as for the conference days under no circumstances may the floor, the walls and the ceiling of the exhibition venues, as well as the panels of the pre-constructed stands, be drilled or damaged in any way. The exhibitors are requested to be very cautious in painting of panels or walls. In case of damage or loss of equipment provided, or damage to areas occupied, repair and replacement will be charged to the exhibitor.

CONSERVANCY
The Organizer will make arrangements for the general cleaning of the exhibition area, however, it is advisable that exhibitors take care of dusting of their exhibits to avoid any breakage. During dismantling, exhibitors are responsible for removal of all kinds of waste material, as well as for leaving the space in the excellent condition it was prior to their occupation.

PHOTO SERVICE
The Official Photographer will be available upon request at the exhibition venue during the period of the exhibition. Exhibitors will not be allowed to bring their own photographers inside the exhibition area, however, exhibitors are free to take pictures using personal cameras.

TRANSPORTATION – CUSTOMS FORMALITIES
The Official Freight Forwarding Company is
R.E. Rogers India Pvt. Ltd.
Contact Person: Mr. Damodar Shenoy
Phone: +91-9920108787
e-mail: damodar@rogersworldwideindia.com
Website: www.rogersworldwideindia.com

APPLICATION TO PARTICIPATION
Application to participate will be considered only if it is submitted on the appropriate forms, duly filled in, signed and accompanied by the necessary payment.

WITHDRAWAL
In the event of withdrawal after the dates of payment stipulated or in the event of non-occupation of the stand for any reason whatsoever, the amounts paid or still outstanding, in part or in total, regarding stand rental fees & construction, shall belong to the Organizer, who is responsible for the NDE 2018 exhibition. The same applies for the case of re-renting to a new exhibitor. Any waiver from participation should, therefore, be communicated by a registered letter before the payment dates stipulated on the claims. Once these dates have expired, the Exhibition Organizer shall obtain recovery of the amounts due by all legal means.
CANCELLATION POLICY
All cancellation must be sent in writing to the Organizers
The organizer shall retain:
- 100% of the total stall cost or sponsorship amount if the cancellation is made before 7th Dec 2018.
- 50% of the total stall cost or sponsorship amount if the cancellation is made after 14th Dec 2018.

INSURANCE
The Exhibition Organizer / Exhibition Manager declines any responsibility with respect to damage and losses that may be caused to the exhibited material or the exhibition equipment for any reason whatsoever. Each exhibitor agrees to be responsible for his property and person and for the property and person for his employees and agents through full and comprehensive insurance that he will contract with a reputable insurance company.

CANCELLATION CLAUSE
In the event of the entire Exhibition having to be cancelled, postponed or curtailed due to any reason beyond the Organizer’s control, including but not limited to, Acts of God, Force Majeure, Earthquake, Terrorism Acts, War, Strikes, Riots and Civil Commotion etc, then the Organizer / Exhibition Manager cannot accept liability for any claim for damages and/or losses whatsoever.

EXHIBITION REGULATION
• The Exhibition Committee reserves the right to rearrange the floor plan or any part thereof at any time.
• No workman will be allowed at the exhibition site after 9 am on 19 December 2018. However, for any assistance on fittings and electrical equipments, the exhibitor is welcome to contact the Exhibition Manager.
• Exhibitors undertake to observe the timetable designated for completion of their display before the exhibition opening and dismantling at the close of the exhibition. No display may be dismantled or packing started before the designated hour. It is the exhibitor’s responsibility to pack and remove or consign for shipment all items of value prior to leaving their exhibit unattended, otherwise the Organiser will arrange for their removal at the exhibitor’s risk and expenses.
• Advertising panels and display are not permitted outside the exhibition areas allotted to exhibitors, unless otherwise have been agreed with the Organizers.
• Working Exhibits
  All safety measures must be taken for working machinery when in operation.
  All equipment must comply with their safety standards and regulations.
  The Organizer reserves the right to determine the acceptable sound level and the extent of demonstration of working exhibits.
• Participation by exhibitors is dependent upon compliance with all rules, regulations and conditions stated in the manual.

SETTLEMENT OF DUES / EXIT GATE PASS
Exhibitors to ensure settlement of all dues with regards to stall rentals, electricity, additional furniture, additional services, advertisements is effected to Organisers / Exhibition Managers before the close of exhibition, enabling to receive final gate pass allowing exhibits to be taken out after the closure of the exhibition. FORM 6
TRAVEL AND ACCOMMODATION
Book accommodation and transport for local running during your stay at Mumbai by visiting the Conference and Exhibition website http://www.nde2018.in/accommodation.php

GENERAL INFORMATION

PASSES/BADGES
Upon arrival at the exhibition area, exhibitors and their staff will be provided with passes/badges, which must be worn at all times in the exhibition venues for security reasons. Please refer to the badge entitlement. Delegate and Exhibitor badges will allow for full entitlement and admission to the exhibition area and scientific sessions, whereas, the Visitor badge entitles access to exhibition area only and one lunch. FORM 5

ORGANIZERS INFORMATION OFFICE
The Organiser/Exhibition Manager will maintain an office in the conference venue to assist exhibitors during build-up, move-in to the exhibition, move-out and dismantling periods.

SECURITY
There shall be a 24-hour general guard service only at the exhibition site. However, the exhibitors are advised to take adequate precautions. The Organizer/Exhibition Manager will not be responsible for the safety of any goods brought into the exhibition venue by the exhibitors, their staff or any person whatsoever.

HOSTESSES
Hostesses are available at a cost upon request in writing to Organiser/Exhibition Manager in advance.

IMPORTANT NOTICE
• Space will be assigned on first come first serve basis.
• All exhibits are subject to the approval of the Organising Committee.
• The Organiser/Exhibition Manager reserve the right to change the venue and date of exhibition in case of unavoidable circumstances.
• The Exhibition Committee shall in no way be responsible for any tax liability incurred for any sale/booking transaction undertaken by the exhibitors.

METHOD OF PAYMENT FOR ADDITIONAL SERVICES / EQUIPMENTS :
All the payments towards the additional furniture to be paid on site by cash or credit card.
Give in no more than 250 words, brief profile of your company along with following information for listing in the Exhibitors' Catalogue / Conference Souvenir which will be printed in English and will contain general exhibition information, a layout of the stands and exhibitor advertisements.

**Company Profile:**

**Company Name & Address:**

Tel:

Fax:

Email:

Contact Person:

Website:

**Products & Services on Display**

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

____________________________________________________________________________

**New Products or Services launched at NDE 2018 Exhibition**

____________________________________________________________________________
This form must be completed by exhibitors who have booked a ready made stall and returned to the Exhibition Organiser.

Please enter below the Exhibitor name, which you require on the fascia. This will be provided in upper case. White standard 100 mm high (4 inch) ENGLISH ALPHABET (max 24 letters). Please use block letters.

FASCIA NAME

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

Authorised by:

Name : __________________________________________________________
Title : __________________________________________________________
Company : _______________________________________________________
Address : _______________________________________________________

________________________________________________________
Telephone : ___________________________ Fax : ___________________________
Signature : ________________________ Date : _____________________________

DEADLINE DATE FOR SENDING FORM TO ELBON CONFERENCES & EVENTS
PVT. LTD. : 12 December 2018
**ADDITIONAL POWER LOAD**

<table>
<thead>
<tr>
<th>NDE 2018</th>
<th>Mr. Praveen Kumar Kokne</th>
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<tbody>
<tr>
<td>CIDCO Exhibition &amp; Convention Centre</td>
<td>Elbon Conferences &amp; Events Pvt. Ltd.</td>
</tr>
<tr>
<td>Vashi, Navi Mumbai</td>
<td>Phone: +91 8826266168</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:secretariat@nde2018.in">secretariat@nde2018.in</a></td>
</tr>
</tbody>
</table>

This form must be completed by all exhibitors and returned to the Exhibition Organiser.

Name of the Company: ____________________________

Stall No. : ____________________________

Name of Authorised Person: ____________________________

Signature : ____________________________ Date : __________

We require the following extra Power

<table>
<thead>
<tr>
<th>Rate per KW</th>
<th>Power required (KW)</th>
<th>Total Amount</th>
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<tbody>
<tr>
<td>Rs. 2500/- (per day)</td>
<td>USD $42 (per day)</td>
<td>Rs.</td>
</tr>
</tbody>
</table>

*Rs. Indian Rupee
This form must be completed by all exhibitors and returned to the Exhibition Organiser.

Name of the Company : ____________________________________________________

Stall No.           : ____________________________________________________

Name of Authorised Person :____________________________________________________

Signature           : ____________________ Date : __________________________

We require the following extra items :-

<table>
<thead>
<tr>
<th>SR.NO.</th>
<th>RATE</th>
<th>QUANTITY</th>
<th>AMOUNT</th>
</tr>
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</tbody>
</table>

DEADLINE DATE FOR SENDING FORM TO ELBON CONFERENCES & EVENTS PVT. LTD. : 12 December 2018
ADDITIONAL FURNITURE LIST

AP 01 Revolving Chair
AP 02 Visitor Chair
AP 03 White Leather Chair
AP 04 White Barstool
AP 05 Black Barstool
AP 06 Single Seater Sofa
AP 07 Double Seater Sofa
AP 08 Three Seater Sofa
AP 09 Wood Round Table 750 D x 750 H mm
AP 10 Glass Round Table 750 D x 750 H mm
AP 11 Round Cocktail Table 600Dx 1100H mm

B-12, Blasian Apartments, Corner of S.V. Road, Amboli Naka, Andheri (West), Mumbai - 400 058.
Tel : 022-26793625/29
Fax :022-26773209
ADDITIONAL FURNITURE LIST

AP 12  
Square Table  
750L x 750B x 750Hmm

AP 13  
Meeting Table  
1200 x 800 x 760H mm

AP 14  
Information Counter  
1030L x 535B x 750H mm

AP 15  
Lockable Counter  
1030L x 535B x 1030H mm

AP 16  
Two Tier Counter  
1030L x 535B x 1030Hmm

AP 17  
Reception Desk  
1030L x 535B x 1030Hmm

AP 18  
Reception Counter  
1030L x 535B x 1030H + 535L x 535B x 750Hmmm

AP 19  
Podium  
535L x 535B x 750Hmm

AP 20  
Step Podium

AP 21  
Glass Counter  
1030L x 535B x 1030Hmm

AP 22  
Slim Showcase  
535L x 535B x 2000Hmm

B-12, Blasian Apartments, Corner of S.V. Road, Amboli Naka, Andheri (West), Mumbai - 400 058.
Tel : 022-26793625/29
Fax : 022-26773209
ADDITIONAL FURNITURE LIST

AP 23
Tall Showcase
1030L x 535B x 2000Hmm

AP 24
Shelving Wood
1000L x 300B Hmm

AP 25
Shelving Glass
1000L x 300B Hmm

AP 26
Lockable System Door
(Single) Without Panel

AP 27
Brochure Stand

AP 28
Independent Panel
950L x 2500Hmm

AP 29
Garment Stand

AP 30
Metal Halide

AP 31
Spot Light

AP 32
Power Point (Socket)

AP 33
Power Strip

B-12, Blasian Apartments, Corner of S.V. Road,
Amboli Naka, Andheri (West), Mumbai - 400 058.
Tel : 022-26793625/29
Fax :022-26773209

www.nde2018.in
ADDITIONAL FURNITURE LIST

AP 34 Pedestal Fan
AP 34 Fridge (100Ltr)
AP 35 Coffee Machine
AP 36 Water Dispenser
AP 37 Chain Barricading Per R. M.
AP 38 Dustbin

B-12, Blasian Apartments, Corner of S.V. Road,
Amboli Naka, Andheri (West), Mumbai - 400 058.
Tel : 022-26793625/29
Fax :022-26773209
<table>
<thead>
<tr>
<th>Item Code</th>
<th>Description of Item / Service</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP 01</td>
<td>Revolving Chair</td>
<td>1000</td>
</tr>
<tr>
<td>AP 02</td>
<td>Visitor Chair</td>
<td>700</td>
</tr>
<tr>
<td>AP 03</td>
<td>White Leather Chair</td>
<td>800</td>
</tr>
<tr>
<td>AP 04</td>
<td>White Bar Stool</td>
<td>900</td>
</tr>
<tr>
<td>AP 05</td>
<td>Black Bar Stool</td>
<td>900</td>
</tr>
<tr>
<td>AP 06</td>
<td>Single Seater Sofa</td>
<td>1400</td>
</tr>
<tr>
<td>AP 07</td>
<td>2 Seater Sofa</td>
<td>2800</td>
</tr>
<tr>
<td>AP 08</td>
<td>3 Seater Sofa</td>
<td>4200</td>
</tr>
<tr>
<td>AP 09</td>
<td>Round Table Wood (750 D x 750 H mm)</td>
<td>800</td>
</tr>
<tr>
<td>AP 10</td>
<td>Round Table Glass (750 D x 750 H mm)</td>
<td>1200</td>
</tr>
<tr>
<td>AP 11</td>
<td>Round Cocktail Table (600 D X 1100H mm)</td>
<td>1200</td>
</tr>
<tr>
<td>AP 12</td>
<td>Square Table Cross Leg (750L X 750B X 750H mm)</td>
<td>800</td>
</tr>
<tr>
<td>AP 13</td>
<td>Meeting Table</td>
<td>2500</td>
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<tr>
<td>AP 14</td>
<td>Information Counter (1030L X 535B X 750H mm)</td>
<td>900</td>
</tr>
<tr>
<td>AP 15</td>
<td>Lockable Counter / Cabinet (small) (1030L X 535B X 750H mm)</td>
<td>1500</td>
</tr>
<tr>
<td>AP 16</td>
<td>2 Tier Counter (1030L X 535B X 1030H mm)</td>
<td>2500</td>
</tr>
<tr>
<td>AP 17</td>
<td>Reception Desk (1030L X 535B X 1030H mm)</td>
<td>3000</td>
</tr>
<tr>
<td>AP 18</td>
<td>Reception Counter (1030L X 535B X 1030H + 535L X 535B X 750H mm)</td>
<td>3500</td>
</tr>
<tr>
<td>AP 19</td>
<td>Podium (535L X 535B X 750H mm)</td>
<td>900</td>
</tr>
<tr>
<td>AP 20</td>
<td>Step Podium</td>
<td>3000</td>
</tr>
<tr>
<td>AP 21</td>
<td>Glass Counter (1030L X 535B X 1030H mm)</td>
<td>2500</td>
</tr>
<tr>
<td>AP 22</td>
<td>Slim Showcase (535L X 535B X 2000H mm)</td>
<td>3500</td>
</tr>
<tr>
<td>AP 23</td>
<td>Tall Showcase (1030L X 535B X 2000H mm)</td>
<td>4500</td>
</tr>
<tr>
<td>AP 24</td>
<td>Shelving Wood (1000L X 300B)</td>
<td>500</td>
</tr>
<tr>
<td>AP 25</td>
<td>Shelving Glass (1000L X 300B)</td>
<td>600</td>
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<tr>
<td>AP 26</td>
<td>Lockable System Door ( Single)</td>
<td>3000</td>
</tr>
<tr>
<td>AP 27</td>
<td>Brochure Stand</td>
<td>1000</td>
</tr>
<tr>
<td>AP 28</td>
<td>Independent Panel (950L X 2500 H mm)</td>
<td>700</td>
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<tr>
<td>AP 29</td>
<td>Garment Stand</td>
<td>2000</td>
</tr>
<tr>
<td>AP 30</td>
<td>Metal Halide 150</td>
<td>2000</td>
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<tr>
<td>AP 31</td>
<td>Spot Light</td>
<td>500</td>
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<tr>
<td>AP 32</td>
<td>Power Point (Socket)</td>
<td>300</td>
</tr>
<tr>
<td>AP 33</td>
<td>Power Strip</td>
<td>600</td>
</tr>
<tr>
<td>AP 34</td>
<td>Pedestal Fan</td>
<td>1500</td>
</tr>
<tr>
<td>AP 35</td>
<td>Fridge (100 Ltr)</td>
<td>3300</td>
</tr>
<tr>
<td>AP 36</td>
<td>Coffee Machine</td>
<td>4500</td>
</tr>
<tr>
<td>AP 37</td>
<td>Water Dispenser</td>
<td>4500</td>
</tr>
<tr>
<td>AP 38</td>
<td>Chain Barricading Per R. M.</td>
<td>1000</td>
</tr>
<tr>
<td>AP 39</td>
<td>Dustbin</td>
<td>100</td>
</tr>
<tr>
<td>AP 40</td>
<td>Hanging Mesh 6'x3'</td>
<td>600</td>
</tr>
</tbody>
</table>
This form must be completed by all exhibitors and returned to the Exhibition Organiser.

Name of the Company : ____________________________________________________

Stall No.           : ____________________________________________________

Name of Authorised Person :____________________________________________________

Signature           : ____________________ Date : __________________________

We require the following badges :-

<table>
<thead>
<tr>
<th>Name of the Person</th>
<th>Designation</th>
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</table>

DEADLINE DATE FOR SENDING FORM TO ELBON CONFERENCES & EVENTS
PVT. LTD. : 12 December 2018

www.nde2018.in
This form must be completed by all exhibitors and returned to the Exhibition Organiser.

- The Final Exit Pass will be issued only if all the dues are cleared.
- Exit Pass must be submitted on Company Letterhead in triplicate.
- Request must be typed and duly completed
- Attach extra sheet(s) if Nos. of items > 10

<table>
<thead>
<tr>
<th>S. NO.</th>
<th>Items</th>
<th>Nos. of Cases / Packing</th>
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<tbody>
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<td>8.</td>
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<td>9.</td>
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Name of the Company : ____________________________________________________

Stall No. : ____________________________________________________

Name of Authorised Person : ______________________________________________

Signature : ________________________ Date : _______________________

DEADLINE DATE FOR SENDING FORM TO ELBON CONFERENCES & EVENTS PVT. LTD. : 12 December 2018